

# **COLLEGE OF ARTS & SCIENCES**

## Reimbursement Request Form

When the department has a commitment from the College to provide one-time funding, the [A&S Reimbursement Request](#) form should be completed and submitted. Please attach copies of the original commitment with the request. Upon review of the request, the College will reimburse the department account. This form should be used for faculty start-up funds, travel support, guest speaker commitments, computer etc.